
SECURITY DEPOSIT RETURN LETTER

From,

_____ (Name)

_____ (Residential address/ Principal place of business location)

_____ (Title)

Date: _____ (letter writer wrote the letter on this very day)

To,

_____ (Name)

_____ (Residential address/ Principal place of business location)

_____ (Title)

SUBJECT: BUSINESS LOAN DEPOSIT RETURN LETTER

Dear sir/madam,

As you may be aware, I gave a security deposit when I entered a loan agreement with you. You have failed to return the deposit/ taken improper deductions from it. I require an explanation from you at your earliest convenience. If you fail to do so, I will be forced to pursue recourse in court.

If you retain the security deposit in bad faith then you will be liable for attorney and court costs and an interest rate of _____% on the deposit return amount in compliance with state law. Note that this is meant to be legal advice, consult your own attorney.

Thanks, and regards,

_____.